Blind Review Submission Template

Author Guidelines for the Conference Proceedings

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**Abstract.** This document contains the instructions to format your research article submission for the Design Commitconference proceedings. It should be written in English with the following order: title; abstract; keywords; main text introduction, main paper body, materials and methods, results, discussion; acknowledgments; references. Full papers should have a maximum of 12 pages, and Short papers between 4 to 6 pages. The abstract should be viewed as a mini version of the paper and should not exceed 200 words. The paper submissions for Design Commitconference proceedings will be selected through a double-blind peer-review process conducted by an international review panel, as such, the blind submission should not contain any identifying information about the author(s). You should submit your paper saved in Word format using this template via the conference management system which will be available on the conference website.

**Keywords:** Should contain between 5 and 6 keywords.

# Introduction (heading 1)

The proceedings of Design Commit will be published in the conference book proceedings with an ISSN/ISBN and DOI. The proceedings will be submitted to a number of accreditation, citation and indexing bodies, including ISI Web of Science and Elsevier Scopus. Only original contributions will be accepted. For the body of your document, use Calibri font, 10-point type size, single-spaced. The whole document should be fully justified. No headers, no page numbers. We welcome high quality, original research articles.

## Formatting and styles (heading 2)

This document uses the paper formatting required for the conference. Please do not change the predefined format settings in this document. Please use footnotes sparingly[[1]](#footnote-1). Notice that the template’s heading styles do not contain automatic numbering, but you may manually fill in numbering if deemed necessary.

## Levels of headings (heading 3)

### Only three levels of headings should be numbered. Lower-level headings remain unnumbered; they are formatted as run-in headings in Bold.

## Summary of Typographic Formatting

|  |  |  |  |
| --- | --- | --- | --- |
| **Element** | **Font** | **Size** | **Style** |
| Paper Title | Calibri | 16 pt | Bold, Centered |
| Main Text | Calibri | 10 pt | Justified |
| Section Titles (Heading 1) | Calibri | 12 pt | Bold |
| Subsection Titles (Heading 2) | Calibri | 10 pt | Bold |
| Subsection Titles (Heading 3) | Calibri | 10 pt | Bold |
| Figure Captions (Fig. 1.) | Calibri | 9 pt | Justified |

**Tables**

Tables should present new information rather than duplicating what is in the text. Readers should be able to interpret the table without reference to the text. Please supply editable files. Tables should be formatted following the example below (Table 1: Example of paper tables). Text size is 9-point, all captions should be sentence case and left justified oriented.

**Table 1:** Example of paper tables

**Source:**

|  |  |  |
| --- | --- | --- |
| First heading | Second heading | Third heading |
| 1st row |  |  |
| 2nd row |  |  |
| 3rd row |  |  |

If possible, use only horizontal table grid lines. The table caption should precede the table itself. If a table requires any additional formatting for improved readability, please adapt the formatting.

**Figures**

Figures should be high quality (1200 dpi for line art, 600 dpi for grayscale and 300 dpi for colour, at the correct size). Figures should be supplied in one of our preferred file formats: JPEG, TIFF, or PNG. Microsoft Word (DOC or DOCX) files are acceptable only for figures that have been drawn directly in Word. Captions are set in 9-point type.

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**Fig. 1.** A figure caption is always placed below the figure. Short captions are centered, while long ones are justified.

**Source:**

**Equations**

If you are submitting your manuscript as a Word document, please ensure that equations are editable. Displayed equations are centered and set on a separate line.

x + y = z

**Units**

Please use International System of Units (SI) (non-italicized).

**Quotes**

Quotations shorter than 40 words should be marked with double quotation marks and the in-text reference must include page number. For quotations longer than 40 words the paper should be formatted consider using a block quotation format. In block quotations, indent the entire quoted passage, omit quotation marks.

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Fusce et nisi vitae massa vulputate sollicitudin. Suspendisse rhoncus enim vitae luctus dapibus. Quisque maximus condimentum mauris, ut faucibus justo lacinia ut. Nulla facilisi. Nam nec diam lorem. (Lorem, I, 2000, p.23)

**Acknowledgements**

Acknowledgments of people, grants, funds, etc. should be placed in a separate section before the reference list. The names of funding organizations should be written in full (optional). Do not include author biographies.

# References

**Please ensure that every reference cited in the text is also present in the reference list**.

References should appear in your reference section in alphabetical order. The number of sources referred to in the manuscript should not exceed 50. The required format for references is APA Style (7th edition). Please consult the official APA guidelines at <https://apastyle.apa.org/> . For ease of formatting, authors may also refer to citation tools such as Zotero, Mendeley, or the Purdue Online Writing Lab (OWL): <https://owl.purdue.edu/owl/research_and_citation/apa_style/>

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1. Notice that footnotes are formatted automatically. [↑](#footnote-ref-1)